



ADDENDUM NOTICE NO. 1

THE IMPLEMENTATION OF WATER SERVICES INFRASTRUCTURE GRANT (WSIG) FUNDED PROGRAMME WITHIN UGU DISTRICT MUNICIPALITY FOR A PERIOD OF THIRTY-SIX (36) MONTHS

THE IMPLEMENTATION OF WATER SERVICES INFRASTRUCTURE GRANT (WSIG) FUNDED PROGRAMME, Contract No.: UGU- 07-1670-2024, was advertised on South Coast Fever Newspaper on 23 August 2024.

The Addendum will be for the following:

1. Amendment of **Functionality (Page TP15 to TP18)**
2. Replacement of **BOQ**
3. Extension of Closing date from **27 September 2024** by a week to **04 October 2024**

All enquiries should be directed to Mr PS Malinga on sizwe.malinga@ugu.gov.za

We apologise for any inconvenience caused.

A handwritten signature in black ink, appearing to read "Ntabiso Mabaso", is written over a horizontal line.

**NTABISO MABASO:
ACTING MANAGER:
SUPPLY CHAIN MANAGEMENT**

	<p>The applicable values that will be utilised when scoring each criterion should be objective. As a guide, values ranging from 1 being poor, 2 being average, 3 being good, 4 being very good and 5 being excellent, any be utilised.</p> <ul style="list-style-type: none"> Minimum qualifying score for functionality The minimum qualifying score that must be obtained for functionality in order for a bid to be considered further should not be generic. It should be determined separately for each bid on a case-by-case basis. The minimum qualifying score must not be prescribed so low that it may jeopardise the quality of the service required nor so high that it may be restrictive to the extent that it jeopardizes the fairness of the SCM system. 												
F31.9	<p>(a) <u>Quality criteria</u></p> <p>The following summary of the criteria and weights will be applicable:</p> <table border="1" data-bbox="405 1055 1442 1261"> <thead> <tr> <th>Criteria</th> <th>Weight</th> </tr> </thead> <tbody> <tr> <td>Company Experience & Quality Assurance</td> <td>30%</td> </tr> <tr> <td>Experience of Key Personnel</td> <td>40%</td> </tr> <tr> <td>Approach, Methodology and Work Plan</td> <td>15%</td> </tr> <tr> <td>Detailed Program of Project Life Cycle</td> <td>15%</td> </tr> <tr> <td>TOTAL</td> <td>100%</td> </tr> </tbody> </table> <p>In order to be considered for a contract in terms of this tender, tenderers must achieve the minimum score for quality of 80%.</p> <p>The Professional Service Provider (PSP) will be evaluated on functionality, the maximum points to be scored is 100 points and minimum 80 points: Should the PSP score less than minimum points, they will be considered non- responsive and will not proceed to further evaluation. The PSP will be evaluated for functionality on the following criteria and weight:</p> <p>NB.: Tenderers will be required to score minimum points as stipulated in each criterion in order to proceed to further evaluation</p>	Criteria	Weight	Company Experience & Quality Assurance	30%	Experience of Key Personnel	40%	Approach, Methodology and Work Plan	15%	Detailed Program of Project Life Cycle	15%	TOTAL	100%
Criteria	Weight												
Company Experience & Quality Assurance	30%												
Experience of Key Personnel	40%												
Approach, Methodology and Work Plan	15%												
Detailed Program of Project Life Cycle	15%												
TOTAL	100%												

Point Allocation Criteria	Weighting Allocated
<p>Company Experience The evaluation will consider the nature of the reference projects, scope of services provided and Employer/Client references.</p> <p>NOTES:</p> <ul style="list-style-type: none"> • Appointment Letters and Completion Certificates or Reference Letters for each submitted project indicating completion of allocated scope for WC/WDM or related projects (Pipeline Upgrade and Replacement, Meter/Bulk Meter Installation/ Replacement, Pressure Management Systems, Leak Detection Systems, Smart Meters and Leak Detection systems etc) • Each project should be completed within the past 10 years and a minimum of R 30 million • Minimum of two Water Engineering Design, Water Conservation/Water Demand Management(WC/WDM) projects successfully implemented. • Clear and contactable references are to be included <p>NB: A maximum of 20 points are allocated and a minimum of 16 points are obtainable to proceed to further evaluation criteria</p>	20
One project	4
Two projects	8
Three projects	12
Four projects	16
Five projects	20
<p>Quality Assurance The evaluation will consider the submission of a well structure Quality Control Plan</p> <p>NB: A maximum of 10 points are allocated and a minimum of 8 points are obtainable to proceed to further evaluation criteria</p>	10
<ul style="list-style-type: none"> • No Submission 	0
<ul style="list-style-type: none"> • In-house Quality Management System 	8
<ul style="list-style-type: none"> • Accredited ISO 9001 – 2015 Certification 	10

Experience of Key Personnel The evaluation will consider the experience, qualifications and professional registration NOTES: <ul style="list-style-type: none"> • A signed CV (not more than 3 pages) in the required format below, shall be provided for each key person. This should be attached to this schedule • Signed CVs and certified copies of qualifications certificates of key personnel to be included • Certified copies of Professional registration certificates of key personnel to be included NB: A maximum of 40 points are allocated and a minimum of 32 points are obtainable to proceed to further evaluation criteria		40
Specialized Resources		
Lead Engineer/Project Director - A registered professional civil engineer (Pr. Eng) with the Engineering Council of South Africa (ECSA) with at least 15 (Fifteen) years of verifiable post graduate experience in Water Engineering		
<ul style="list-style-type: none"> • No Submission 	0	10
<ul style="list-style-type: none"> • 5 Years' Relevant Experience 	2	
<ul style="list-style-type: none"> • 10 Years' Relevant Experience 	5	
<ul style="list-style-type: none"> • 15 Years' Relevant Experience 	10	
Project Engineer – with at least Bachelor's degree in Civil Engineering and be registered professional civil engineer/Technologist (Pr. Eng/Pr Tech Eng) with the Engineering Council of South Africa (ECSA) with at least 10 (Ten) years of verifiable post graduate experience in Water Engineering.		
<ul style="list-style-type: none"> • No Submission • 5 Years' Relevant Experience • 10 Years' Relevant Experience 	0 5 10	10
GIS Specialist - A Geographic Information Systems (GIS) specialist with at least a Bachelor of Science (Honours) in Applied Remote Sensing and Geographic Information Systems and 10 (ten) years post graduate experience and registered with South African Geomatics Council (SAGC) or previously known as PLATO – specific knowledge in working in the District Municipality Water environment, preferable with knowledge of Ugu District infrastructure.		
<ul style="list-style-type: none"> • No Submission • 5 Years' Relevant Experience • 10 Years' Relevant Experience • 10 Years' Relevant Experience with working knowledge of the Ugu Municipality's infrastructure 	0 2 5 10	10

Revenue Enhancement Specialist - A Revenue Enhancement/ Billing Review/ Cleansing Specialist with at least a Bachelor of Commerce in Information Systems Degree and 5 (five) years relevant experience in MSSQL Server data analysis manipulation		
<ul style="list-style-type: none"> • No Submission • 0 Years' Experience • 2 Years' Experience • 5 Years' Experience 	0	10
	2	
	5	
	10	
Approach, Methodology and Work Plan Paper This paper must include approach, methodology and work plan covering the whole project lifecycle as contained in the specifications NB: A maximum of 15 points are allocated and a minimum of 12 points are obtainable to proceed to further evaluation criteria		
No Submission or Method statement provided limited information and is ambiguous	0	15
Method statement provided 70% or more of the required technical and legal information and is unambiguous	12	
Method statement met all the technical and legal requirements and is Unambiguous	15	
Detailed Programme of Project Life Cycle This programme must include all milestones and critical path for the entire project lifecycle NB: A maximum of 15 points are allocated and a minimum of 12 points are obtainable to proceed to financial offer consideration		
No Submission or Program provided limited information and is ambiguous	0	15
Program provided 70% or more of the required technical information and is unambiguous	12	
Program met all the technical and legal requirements and is unambiguous	15	

The technical evaluator will be a registered Professional Engineer or Professional Technologist and will substantiate the scores by submitting a brief scoring report.

The minimum score for quality is **80 points (80%)**. Tenderers that fail to achieve the minimum score for quality will be rejected.

(a) Financial Offer

The financial offer will be scored in terms of **Formula 2, Option 1 of Table F.1** in Conditions of Tender F.3.11.6.1:

Where

W_1 = 90 points where the financial value, inclusive of VAT, of all responsive tenders received have a value above R 1 000 000.00

(b) Preference points

1.1 The following preference point systems are applicable to invitations to tender:

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C2.2 SCHEDULE OF QUANTITIES

THE IMPLEMENTATION OF WATER SERVICES INFRASTRUCTURE GRANT (WSIG) FUNDED PROGRAMME
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Item	Payment Ref.	Description	Unit	Qty	Rate	Amount
A		SECTION A: PROVISION OF PROFESSIONAL SERVICES – TERM CONTRACT SERVICES				
A1		Preparation and/or updating of a 5-year Master and Business Plan for Ugu DM Area of supply as per provided template	No.	1.00		
A2		Compilation of pressure optimisation programme across the district	Prov Sum			R 200 000.00
A3		Production of system specific IWA Water Balances and KPI's for Ugu DM	Month	36		
A4		Packaging of data in line with the No Drop requirements	No.	3		
A5		Production of monthly progress reports and attendance at monthly PSC meetings	No	36		
A6		Provision of Smart Infrastructure Platform as per specification	Prov Sum	1		R 450 000.00
A6.1		Service Provider's Mark-Up on item A6	%			
A7		Monthly Platform Hosting and Maintenance Cost per point per month	No	9000		
A8		Hydraulic Modelling of Entire Ugu District Water Services Network, Reporting and Recommendation	No	1		
A9		Professional Land Surveyor for registration of Servitude wherever required.	Km	30		
		TOTAL SECTION A				

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Item	Payment Ref.	Description	Unit	Qty	Rate	Amount
B		SECTION B: PROVISION OF PROFESSIONAL SERVICES – TIME RELATED COSTS				
B1		<u>NRW Reduction Team</u>				
B1.1		Project Director (Category A)	Day	781		
B1.2		Project Engineer (Category B)	Day	781		
B1.3		Pipeline Replacement Design Engineer (Category B)	Day	781		
B1.4		Leak Detection Engineer (Category B)	Day	781		
B1.5		Civils Supervision Engineer (Category B)	Day	781		
B1.6		GIS Specialist (Category C)	Day	781		
B1.7		Revenue Enhancement Personnel (Category B)	Day	781		
B1.8		Metering Engineer (Category C)	Day	781		
B1.9		Rezoning Engineer (Category C)	Day	781		
B1.10		Electro/Mechanical Engineer (category B)	Day	781		
B2		<u>Technical and Support Staff - NRW Reduction Team</u>				
B2.1		Leak Detection QA Technician (Category D)	Day	781		
B2.2		Civils Supervision Technician (Category D)	Day	781		
B2.3		Metering Technician 1 (Category D)	Day	781		
		Metering Technician 2 (Category D)	Day	781		
B2.5		Rezoning Technician (Category D)	Day	781		
B3		<u>Compliance with OHS Act of 1993 and NEMA Act 107 of 1998</u>				
B3.1		Environmental Impact Assessment (For 30 Km pipe line where ever required)	Sum	1		
B3.2		Monthly Environmental Audits by ECO	Month	36		
B3.3		Monthly OHS Audits	Month	36		
		TOTAL SECTION B				

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Item	Payment Ref.	Description	Unit	Qty	Rate	Amount
		SECTION C: PROVISION OF PROFESSIONAL SERVICES - DISBURSEMENTS				
C1		Allowance for plans and prints	Sum			R 300 000.00
C2		Office overheads	Month	36		
C3		Provision of vehicle, including all associated costs as described in the pricing instructions:				
C3.1		Project Director	Km	144 000		
C3.2		Project Engineer	Km	180 000		
C3.3		Leak Detection Engineer	Km	180 000		
C3.4		Pipeline Replacement Design Engineer	Km	50 000		
C3.5		GIS Specialist	Km	120 000		
C3.6		Revenue Enhancement Personnel	Km	120 000		
C3.7		Metering/Rezoning Engineer	Km	180 000		
C3.8		<u>Electro/Mechanical Engineer (category B)</u>	Km	70 000		
C3.9		Leak Detection QA Technician	Km	216 000		
C3.10		Civils Supervision Technician	Km	216 000		
C3.11		Metering Technician 1	Km	216 000		
C3.12		Metering Technician 2	Km	216 000		
C3.13		Rezoning Technician	Km	216 000		
C4		Provision for minimum security	Prov Sum			R 1 500 000

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Item	Payment Ref.	Description	Unit	Qty	Rate	Amount
C5		<u>Accommodation</u>				
C5.1		Project Director (Category A)	Month	36		
C5.2		Project Engineer (CategoryB)	Month	36		
C5.3		Pipeline Replacement Design Engineer (CategoryB)	Month	36		
C5.4		Leak Detection (Category B)	Month	36		
C5.5		Civils Supervision Engineer (Category B)	Month	36		
C5.6		GIS Specialist	Month	36		
C5.7		Revenue Enhancement Personnel	Month	36		
C5.8		Metering Engineer (CategoryB)	Month	36		
C5.9		<u>Electro/Mechanical Engineer (category B)</u>	Month	36		
C5.10		Leak Detection QA Technician (Category D)	Month	36		
C5.11		Civils Supervision Technician (Category D)	Month	36		
C5.12		Metering Technician 1 (Category D)	Month	36		
C5.13		Metering Technician 2 (Category D)	Month	36		
C5.14		Rezoning Technician (Category D)	Month	36		
		TOTAL SECTION C				

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Item	Payment Ref.	Description	Unit	Qty	Rate	Amount
D1		SECTION D: CONTRACT MANAGEMENT WC/WDM Awareness Campaigns	Prov Sum			R 2 000 000.00
D1.1		Service providers mark-up on D1	%			
D2		Purchase of field equipment (data loggers, PRV failure devices, LD equipment)	Prov Sum			R 3 000 000.00
D2.1		Service Providers mark-up on D2	%			
D3		Allowance for reservoir inlet and outlet meter repair/ replacement/ installation (including security)	Prov Sum			R 5 000 000.00
D3.1		Service Providers mark up on D3				
D4		Existing infrastructure replacement programme	Prov Sum			R120 000 000.00
D4.1		Service Providers mark-up on D4	%			
D5		Mains and reticulation leak detection surveys and repairs	Prov Sum			R 5 000 000.00
D5.1		Service Providers mark-up on D5	%			
D6		Cluster metering of standpipes and tanker points	Prov Sum			R 4 000 000.00
D6.1		Service Providers mark-up on D6	%			
D7		Maintenance, Design, installation and commissioning of old and new PRV's				
D7.1		Existing PRV optimisation programme implementation	Prov Sum			R 4 000 000.00

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Item	Payment Ref.	Description	Unit	Qty	Rate	Amount
D7.2		PRV Design and Commissioning	Prov Sum			R 2 000 000.00
D7.3		Installations and commissioning of new PRVs	Prov Sum			R 4 000 000.00
D7.4		Service Providers mark up on D7.3	%			
D8		Installation of advanced controllers on selected PRVs	Prov Sum			R1 000 000.00
D8.1		Service Providers mark up on D8	%			
D9		Existing infrastructure refurbishment programme	Prov Sum			R25 000 000.00
D9.1		Service Providers mark up on D9	%			
		TOTAL ON SECTION D				

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Item	Payment Ref.	Description	Unit	Qty	Rate	Amount
SECTION E: SUPPLY OF MATERIALS						
E1		Supply of Lockable Glass Reinforced Manhole Cover and Frame with Electronic/Bluetooth Locking Mechanism (135Kn Load Rating)/650mm Daylight Opening (SMC)	No	250		
E2		Supply and Delivery of Dry Underground Distribution Chamber (SMC - IP68) with Electronic/Bluetooth Locking Mechanism (135Kn Load Rating) 650m Daylight Opening - Depth 1000mm	No	50		
E3		Supply and Delivery of Distribution Chamber (IP67) with Electronic/Bluetooth Locking Mechanism (135Kn Load Rating) 350m Daylight Opening (SMC) - Depth 1000mm	No	50		
E4					
		TOTAL ON SECTION E				

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SUMMARY OF BILL OF QUANTITIES		
SECTION	DESCRIPTION	
A	PROVISIONAL OF PROFESSIONAL SERVICES – TERM CONTRACT SERVICES	R
B	PROVISIONAL OF PROFESSIONAL SERVICES – TIME RELATED COSTS	R
C	PROVISION OF PROFESSIONAL SERVICES – DISBURSEMENTS	R
D	CONTRACT MANAGEMENT	R
E	SUPPLY OF MATERIALS	R
	SUB-TOTAL (Excluding VAT)	R
	ADD 10% CONTINGENCIES	R
	SUB-TOTAL	
	ADD 15% VAT	
	TOTAL	R

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SEE PAGES 16, 17, 18**



**THE IMPLEMENTATION OF WATER SERVICES INFRASTRUCTURE GRANT (WSIG) FUNDED PROGRAMME WITHIN UGU DISTRICT MUNICIPALITY FOR A PERIOD OF THIRTY-SIX (36) MONTHS
CONTRACT UGU- 07-1670-2024**

The Ugu District Municipality invites tenders from Professional Service Providers registered with ECSA and CESA with institutional knowledge of the Ugu DM Water Services Infrastructure for the **"THE IMPLEMENTATION OF WATER SERVICES INFRASTRUCTURE GRANT (WSIG) FUNDED PROGRAMME WITHIN UGU DISTRICT MUNICIPALITY FOR A PERIOD OF THIRTY-SIX (36) MONTHS"**

Joint ventures or potentially emerging enterprises that satisfy the criteria stated in the tender data are eligible to tender.

The physical address for collection of tender documents is **Ugu District Municipality at No. 28 Connor Street, Port Shepstone, 4240**. No documents will be distributed at the tender briefing meeting. Tender Documents are obtainable during the following times: 08H00 to 15H00 (Monday to Thursday) as from **Monday, 26 August 2024 to Thursday, 29 August 2024**. A non-refundable tender deposit of **R1000.00** in cash only is required on collection of the tender documents and should be paid at the Cashier's office. The bid will also be advertised on the municipality's website and documents can be downloaded from the website and the e-tender portal, free of charge.

A compulsory clarification meeting with representatives of the employer will take place at the **Ugu Sports And Leisure Centre, Corner of Knoxgore Road and D200, Hibiscus Coast 4275, 1st boardroom, on Friday, 30 August 2024 at 09h00** am. No late comers will be accepted.

Queries relating to the technical issues of these documents may be addressed to **MR PS MALINGA** Telephone:- 039 688 3536, e-mail: Sizwe.Malinga@ugum.gov.za No queries will be taken after the Friday, **06 September 2024**.

The closing time for receipt of tenders is at 12h00 on **27 September 2024**. Only tenders deposited into the official tender box by the closing time and date will be accepted.

Tenders, completed as prescribed, shall be sealed in an envelope marked **"UGU-07-1670-2024** and deposited in the official tender box in the foyer of Ugu District Municipality Offices at **No. 96 Marine Drive, OSLO BEACH at Phase 2** building. The municipality will not be held responsible for any tenders delivered by courier services.

Price and Preference will be used for evaluation.

Ugu District Municipality subscribes to the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act (PPPFA) principles whereby a bidder's submission will be evaluated according to the sum of the award of points in respect of the tender value and **Specific Goals**. Price and Preference will be used for evaluation. The 80/20 preferential point system will be applicable, with 80 points for price and 20 points for Specific Goals (See below table), in terms of revised Preferential Procurement Regulation in

effect from 16 January 2023 Gazette Notice No. 47452 dated 04 November 2022. Points to be allocated as follows:

Categories	Weight	80 20	POE
1 Ownership	60%	12	
2 Reconstruction & Development Programme	30%	6	
3 Other Specific Goals-	10%	2	
	100%	20	
# Specific Goal(s)	Weight	80 20 PP	
Ownership Categories :			
1 Broad Based Black Economic Empowerment:			
1. BBBEE Level 1	100%	12	BEE CERTIFICATE
2. BBBEE Level 2	80%	10	
3. BBBEE Level 3 to 8	40%	6	
2 Promotion of Local Business(es)			
1. Enterprise Located within the District Municipality - Rural	100%	6	MUNICIPAL ACCOUNT/ LEASE AGREEMENT
2. Enterprise Located within the District Municipality - Urban	67.7%	4	
2. Enterprise Located within the Province	33.3%	2	
3 Other Specified Goals			
1. Enterprise 100% owned by Youth/Women/ Disabled/ Military V	100%	2	CIPC/CSD

The Council reserves the right not to accept the lowest bid or any bid and reserves the right to accept the whole or part of the bid, or to reject all bids and cancel the notice to tender.

A score for functionality shall be used as pre-qualification criteria for a tenderer to be evaluated further onto financial and preferential evaluation. The minimum score for functionality shall be 80%. A tenderer scoring less than the stipulated minimum points shall not be evaluated further.

Functionality Criteria:

Criteria	Weight
Company Experience & Quality Assurance	40%
Experience of Key Personnel	40%
Approach, Methodology and Work Plan	10%
Detailed Program of Project Life Cycle	10%
TOTAL	100%

Tenderers shall take note of the following tender conditions:

- The Employer reserves the right to award to one or more service provider(s).
- Ugu District Municipality does not bind itself to accept the lowest or any tender.
- Tenders submitted are to remain valid for 90 days from the closing date for submission of tenders.

Kindly note: Regulation 44 of Municipal Supply Chain Management Regulations states that the Municipality may not make any award to a person who is in the service of the state.

**MR V.O MAZIBUKO
ACTING MUNICIPAL MANAGER
UGU DISTRICT MUNICIPALITY**

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